

AGENDA

Meeting: Audit
Place: Council Chamber, Council Offices, Bradley Road, Trowbridge
Date: Wednesday 20 June 2012
Time: 10.30 am

Please direct any enquiries on this Agenda to Roger Bishton of Democratic Services, County Hall, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Richard Britton
Cllr Nigel Carter
Cllr Peter Doyle
Cllr Mark Griffiths
Cllr George Jeans
Cllr David Jenkins
Cllr Julian Johnson

Cllr Alan MacRae
Cllr Helen Osborn
Cllr Mark Packard
Cllr Sheila Parker (Vice Chairman)
Cllr Pip Ridout
Cllr Roy While (Chairman)

Non-Voting Members
Cllr John Brady

Cllr Jane Scott OBE

Substitutes
Cllr Chris Caswill
Cllr Ernie Clark
Cllr Michael Cuthbert-Murray
Cllr Rod Eaton
Cllr Mollie Groom

Cllr Francis Morland
Cllr Jeff Osborn
Cllr Paul Sample
Cllr Bridget Wayman

Part I

Items to be considered while the meeting is open to the public

1 Membership

To note the membership of the Committee as appointed by Council at its annual meeting on 15 May 2012, as set out at the front of the agenda.

2 Apologies for Absence

3 Chairman's Announcements

4 Minutes of the Previous Meeting (*Pages 1 - 6*)

To confirm and sign the minutes of the Audit Committee meeting held on 21 March 2012. (copy attached)

5 Members' Interests

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

6 Public Participation and Committee Members' Questions

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda no later than **5pm on Wednesday 13 June 2012**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

7 Interim Audit Report 2011-2012 (Pages 7 - 42)

The Interim Audit Report for 2011-2012 from KPMG is attached.

8 Internal Audit Annual Report (Pages 43 - 78)

A report by the Director of Finance enclosing the Annual Audit Report & Opinion 2011-2012 from South West Audit Partnership is attached.

9 Annual Governance Statement 2011-2012 Draft (Pages 79 - 106)

The draft Annual Governance Statement 2011-2012 by the Solicitor to the Council & Monitoring Officer is attached.

10 Forward Work Programme (Pages 107 - 108)

To note the Forward Work Programme.

11 Date of Next Meeting

To note that the next regular meeting of the Committee will be held on Wednesday 19 September 2012.

However, there will be a special meeting of the Committee on Friday 7 September 2012 to consider the Final Statement of Accounts for 2011-2012.

Both meetings will start at 10.30am and will be held in the Council Offices at Monkton Park, Chippenham.

12 Urgent Items

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None